

KERALA UNIVERSITY OF HEALTH SCIENCES
THRISSUR – 680596

23118/ KUHS/ Exam-IV/ I BDS (S) 2016 Scheme/Feb 2018

Date: 29.12.2017

NOTIFICATION

The **First Year BDS Degree (Supplementary) 2016 Scheme Examinations will be conducted by the University from 01.02.2018 onwards**. The **detailed timetable will be announced later**. All Dental Colleges affiliated to this University should submit their applications for Examination, Attendance Statement and Internal Assessment marks **through online** (University website www.kuhs.ac.in) and forward the summary printouts duly countersigned by the Principal / Head of the Institution to the Controller of Examinations, along with fee on or before the date stipulated (table - II)

The List of eligible examiners (Internal/External/Evaluator) for this examination in the prescribed format should be uploaded in the KUHS website along with the examination registration of the candidates and the printout should be countersigned by the principal/Head of the Institution and forwarded to the University along with examination registration report. Admit card will not be issued if the details of Internal, External and Evaluators are not uploaded as directed in the previous line.

The details of fees and other particulars are given below:

• **FEES – TABLE I**

Sl. No.	Details	Fee(₹)
1	Application fee	100/-
2	Fee for mark list	200/-
3	Fee for each paper (inclusive of Theory, Practical and Viva)	440/-
4	Total Fee per candidate	1620/-
5	Fine to be paid per paper after the last date stipulated (Sl. No. 3 of table II)	100/-
6	Super Fine to be paid per paper after the last date stipulated (Sl. No. 4 of table II)	300/-
7	Fine for late submission of Internal Assessment marks / Attendance	5000/-

• **SCHEDULE FOR REGISTRATION AND APPLICATION FOR EXAMINATION-TABLE II**

Sl No	Date	Details	
		Exam Registration	Attendance & Internal Assessment
1	01-01-2018	Start of online Registration	Start of online submission of Attendance & Internal Assessment
2	15-01-2018	Last date for online Registration of Examination and entry of fee details	Last date for online submission of Attendance & Internal Assessment without fine
3	17-01-2018	Last date for online Registration of Examination with fine of ₹ 100/-per paper.	Period of online submission of Attendance Report & Internal Assessment with fine of ₹5000/-
4	19-01-2018	Last date for online Registration of Examination with super fine of ₹300/-per paper.	
5	20-01-2018	Last date of receipt of printout of Attendance report, Internal Assessment and Examination Registration report in the University (without fine)	
6	24-01-2018	Last date of receipt of printout of Attendance report, Internal Assessment and Examination Registration report in the University (with fine)	
7	29-01-2018	Issuance of Admit cards	
8	01-02-2018	Date of Examination	

Instructions to the Candidates

- i. The fee once paid will not be refunded or adjusted under any circumstances.
- ii. Applications after the stipulated date will not be entertained on any grounds.

Instructions to the Principal / Head of Institution

• **Remittance of Examination Fee:**

- a) The Principal / Head of the Institution should collect Examination fee from all the candidates and remit the consolidated amount to the University Fund through a **single Demand Draft drawn in favour of Finance Officer, 'SBI-KUHS Examination Fee Account No. 31768842875, payable at 'Thrissur'.**
- b) **The Principal / Head of the Institution should send a separate statement showing the details of those SC/ST/OEC candidates who are not remitting the examination**

fee with an undertaking that their examination fee will be claimed by the College from the Department concerned and remit the same to the University before the issue of the mark list. Exam fee temporary exception will not be allowed without the list and undertaking by the principal. Exam fee temporary exception for SC/ST/OEC will not be allowed without the list and undertaking by the principal.

- c) All applications for registration should be accompanied by the prescribed fee.
- d) Those candidates who have shortage of Attendance and have not obtained minimum marks for Internal Assessment are not eligible for appearing the examination. **Partial appearance for eligible subjects will be permitted to those candidates who have shortage of internal assessment marks in one or more subjects, but secured prescribed attendance percentage in all the subjects.** Principal / Head of Institution are solely responsible for any lapses in this regard.
- e) The Institutions which are not recognised as University Examination Centre for Theory Examinations **have to remit** to the University, an **additional amount of ₹ 100/- per candidate per paper** for using another Approved Centre.
- f) **No other fees should be collected from the candidates for this examination purpose.**

- **Attendance:**

- a) The Principal / Head of the Institution are required to furnish attendance of all the candidates. **Minimum 80% of attendance (70% of attendance in the case of Supplementary Candidates) in exam going subjects in clinical / practical & theory and minimum 70% of attendance in non exam going subjects in clinical / practical & theory is the criteria for appearing for University examinations.** There is no provision for condonation of shortage of attendance from the University. **However the principal on recommendations by the HOD/ Dept in charge (under intimation Controller of Examinations) can condone the shortage of attendance of a candidate to a maximum of 10% for a subject(s) with fee of Rs.500/- per subject, once in a course period.**

- b) The summary printout of Application for Examination and Attendance Statement, duly countersigned by the Principal / Head of Institution should be forwarded **so as to reach the University before 5.00pm on the last date stipulated.**
- c) The attendance of the candidates should be displayed on the College Notice Board for the benefit of the candidates.

- **Internal Assessment:**

A student who has secured 40% marks of the total marks fixed for internal assessment in a particular subject (both theory and practical/clinical separately) is qualified to appear for the University examination provided he / she satisfies the required percentage of attendance. **The printouts of Internal Assessment Marks should be signed by each candidate against their marks.** This statement signed by the Head of the Department, duly countersigned by the Principal / Head of the Institution should reach the University before 5.00pm on the last date stipulated. **A photocopy of the same should be displayed on the College Notice Board.**

Pass Criteria

- Fifty percent of the total marks in each subject computed as aggregate for a) theory, i.e., written, viva voce and internal assessment and b) practicals including internal assessment (100 marks out of 200).
- A candidate shall secure a minimum aggregate of 50% marks in the theory section, which includes University theory examination, viva voce examination and theory internal assessment (i.e. a minimum of 50 marks out of 100). Besides this there should be a separate minimum of 50% in the university theory examination (i.e. 35 marks out of 70).
- A candidate shall secure minimum aggregate of 50% marks in Practical/clinical section, which includes University practical/clinical examination and practical/clinical Internal Assessment (i.e. a minimum of 50 out of 100 marks). Besides this there should be a separate minimum of 50% in the University Practical/clinical exam (i.e. 40 marks out of 80).

Admit Card:

Admit Cards will be issued to all colleges **through online**. The Principal / Head of Institution should download the Admit Cards and distribute the same among the candidates, after getting candidates' signature and counter signed by the Principal with College seal.

- **Applications after the stipulated date will not be entertained on any grounds.**

- **Request for Advance Amount**

Request for advance in respect of theory examination may be forwarded to the Finance Officer or email to exam.finance@kuhs.ac.in along with registration report.

Sd/-

Controller of Examinations

To

Principals / Head of Institutions of all affiliated Dental Colleges.

Copy to:

PA to VC/PVC/Registrar/CE/FO/PRO

System Manager for publishing in the University website.

All Examination Sections / Stock file / File copy